

MINUTES

TRANSPORTATION ADVISORY COMMITTEE

Wednesday, March 25, 2020

VIRTUAL MEETING DUE TO COVID-19 PANDEMIC

Members

Bill Feather	Town of Granite Quarry
Charles Seaford	Town of China Grove
JC McKenzie	City of Concord
Karen Alexander	City of Salisbury
Greg Edds	Rowan County
Chris Cranford	Town of Rockwell
Elizabeth Poole	Cabarrus County
Ron Smith	Town of Harrisburg
Matthew Lyerly	Town of Faith
Ryan Dayvault	City of Kannapolis
Lori Furr	Town of Mt. Pleasant

Others

Phil Conrad	CRMPO Director
Pat Ivey	NCDOT Div 9
Connie Cunningham	CRMPO Staff
Scott Miller	NCDOT Div 10
Brett Canipe	NCDOT Div 10
Andy Bailey	NCDOT TPD
Terry Crawford	City of Concord
Alex Rankin	Cabarrus Chamber
Diamond Staton-Williams	Town of Harrisburg
Wilmer Melton	City of Kannapolis
Tamera Sheffield	City of Salisbury
Doug Shelton	Town of Granite Quarry
Doug Wilson	Town of Kannapolis
Jim Greene	Rowan County
Elaine Spaulding	Rowan Chamber

Call to Order

TAC Chairman Greg Edds welcomed the TAC members and opened the March 25, 2020 virtual meeting of the Cabarrus Rowan MPO TAC. Chairman Edds asked all present to please stand and recite the Pledge of Allegiance. After reciting the pledge, Chairman Edds called the roll of eligible voting TAC members and determined that a quorum had been met. He then asked the group to introduce themselves.

After introductions were made, Chairman Edds read the NC State Ethics Commission Ethics Awareness and Conflict of Interest requirement and asked that should a conflict arise during any part of the meeting, TAC members should recuse themselves from that portion of the meeting.

Chairman Edds continued by asking for any Chamber of Commerce updates. Mr. Alex Rankin with the Cabarrus Chamber reported that he had no information to share with the members at this time. Mrs. Elaine Spaulding with the Rowan Chamber updated the TAC members on Rowan County endeavors. TAC Chairman Edds then asked if there were any speakers from the floor who would like to speak. With none heard, he moved onto the next order of business.

Chairman Edds asked if there were any adjustments to the meeting agenda including the Consent Agenda. CRMPO Executive Director Phil Conrad addressed Chairman Edds and made a request to add an item to the Reports/MPO Business section of the agenda. He requested to add resolution of support for the Town of Granite Quarry in regard to their Bike and Pedestrian Grant application. With no other additions heard, Mr. JC McKenzie made a motion to amend the agenda and Mrs. Liz Poole seconded his motion. The TAC members voted unanimously to approve. In closing, Mr. JC McKenzie made a motion to approve the agenda as amended including the Consent Agenda and Mr. Ryan Dayvault seconded the motion. The TAC members voted unanimously to approve.

CONSENT AGENDA

All items on the consent agenda are considered routine and may be enacted by one motion. If a TAC member requests discussion on an item, the item will be removed from the consent agenda and considered separately. The following items were presented for TAC consideration on the Consent Agenda:

NO ITEMS FOR CONSIDERATION

THIS CONCLUDES THE CONSENT AGENDA

Approval of January 22, 2020 Minutes

Chairman Edds called the members' attention to the minutes from the January 22, 2020 meeting included in their meeting packets. Chairman Edds asked if there were any corrections or additions to the minutes. With none being heard, Mr. JC McKenzie made a motion to approve the minutes as presented. Mrs. Lori Furr seconded the motion and the TAC members followed with a unanimous vote to approve.

FY 2020-2021 DRAFT UPWP

CRMPO Executive Director Phil Conrad reported to the TAC members that each year the Cabarrus-Rowan MPO develops and adopts a unified planning work program (UPWP). The UPWP is the MPO budget and follows the state fiscal year 2020-2021 and identifies the planning tasks, responsible agencies and the funding sources for regional transportation planning activities to be conducted within the planning area during the fiscal year.

Phil then called members' attention to Attachment 4A in their packets which was the detailed line-by-line budget for their review. Phil explained that the UPWP identifies the planning tasks, responsible agencies and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year. He went on to say that these

projects include MPO planning activities conducted by local agencies, the NCDOT and a line item for Regional Model and MTP Maintenance. Phil reviewed the budget line items for the membership.

Director Conrad continued by explaining that in the fall of 2019, the NCDOT indicated that the allocation in FY 21 to the MPO is \$279,056. There is no more unobligated balance for PL funds to MPO's in NC. As part of the UPWP, the Federal government is requiring all MPO's to certify their transportation planning process on an annual basis.

Phil called members' attention to Attachment 4B which was a checklist for the CR MPO to certify the MPO transportation planning process. He reviewed the process and the self-certification checklist with the members. He continued by calling attention to Attachment 4C which was a draft resolution supporting the Certification process.

Phil went on to call attention to Attachment 4D which was the Local Match Table and closed by reviewing the draft resolution adopting the UPWP which was included in their packet as attachment 4E.

With no comments or questions, Mrs. Liz Poole made a motion to approve the CRMPO FY 2020-2021 UPWP. Mrs. Karen Alexander seconded the motion and the TAC members voted unanimously to approve. Additionally, Mr. Chris Cranford made a motion to approve the CRMPO Transportation Planning Process Certification. Ms. Diamond Staton-Williams seconded the motion and the TAC members voted unanimously to approve.

Reports/CRMPO Business

- Local Reports - NCDOT Division 9 & 10 – Mr. Pat Ivey, NCDOT Division 9 Engineer called the TAC members attention to the Division 9 Updates included in their meeting packet. Mr. Ivey called attention to the completion of the I-85 project coming in the Summer of 2020, the completion of the Newsome Road project, the fact that project U-5608 is on schedule and that there have been no affected projects in Rowan County due to the COVID-19 pandemic.

Mr. Brett Canipe, NCDOT Division 10 Engineer also reviewed for the members updates and delays on the Division 10 projects included in the meeting packet. Mr. Canipe also called attention to the projected completion of the I-85 projects by August 2020, that the NC 3 widening project has been suspended due to a gas line relocation issue, that traffic pattern shifts will occur on Derita Road in late March 2020, and that the Concord Mills Flyover project is on track even with utility issues.

- Proposed STP Call for New Projects- Phil Conrad reported to the TAC members that the deadline for submitting new projects was extended to June 1, 2020 by the CRMPO TCC at their March 18, 2020 meeting.
- 2020 Bicycle and Pedestrian Planning Grant Applications – Deadline May 19, 2020 – Executive Director Phil Conrad reported that the 2020 Bike and Ped Grant Application may be extended by NCDOT.

- US Census Day – April 1 –_Director Conrad expressed concerns how the Coronavirus will impact the federal census response.
- Granite Quarry Resolution of Support for Bike and Pedestrian Grant Application – Director Conrad presented the draft Resolution of Support for consideration that had been provided by the Town of Granite Quarry. With no questions or discussion heard, Mrs. Liz Poole made a motion to approve signing the draft resolution of support for the Town of Granite Quarry. Mr. Ron Smith seconded her motion and the members voted unanimously to approve. It was then decided by TAC members by consensus that TAC Chairman Edds should sign any resolutions regarding letters of support for member jurisdictions during the COVID-19 pandemic restrictions.

Informational Items

- ✦ RIDER Transit and Salisbury Transit Ridership Information - Phil called the TAC members' attention to the ridership information included in their packets.
- ✦ Mrs. Liz Poole, Cabarrus County Commissioner reported to the members that Cabarrus County has issued a shelter in place order to begin March 26, 2020.

Next Meeting is April 22, 2020.

Adjournment

With no other business to bring before the TAC, CRMPO TAC Chairman Greg Edds adjourned the meeting.